

## PA OPEN MEETING 9/10/19

### *Attendees:*

*Danielle*

*Liangy*

*Nell*

*Marel*

*Juan*

*Shayna*

*Bernadette Lopez*

*Irene Fajardo*

*Paola Saralegui*

*Yessira*

*Amber Natale*

*Catherine Woods*

*Nicole Swaggerty Valdes*

*Kim Robles*

*Anita Stevens*

*Tatiana Martins*

*Dilcia Haddad*

### **I. Greeting and Introductions**

### **II. Review Summer Items**

- a. Funding for the smartboards (total amount from the PA \$14,049.45). Training for the smartboards will occur throughout the year (the fact that we were able to help purchase all the smartboards for the school at the same time it makes training much easier as everyone can do it at the same time), one training has occurred already.
- b. PA Board had voted over the summer to purchase coffee and condiments for the staff on a monthly basis (expenditure is about \$35 a month)
- c. The school together with PA did a book fair event at Urban Promise over the summer that was highly successful and very repeatable.
- d. The Room Parent Coordinator is an official board position now this will require an update to the Bylaws which the Board is updating currently.
- e. The Welcome Back BBQ was a big success, all feedback was positive including from the preschool who felt welcome. Big shout out to Coach Nic for the laser tag that the kids really enjoyed.

### **III. Budget Review**

- a. The total balance as of 8/31/2019 for the PA is \$20,740.27
- b. Foreseeable upcoming expenses for the year are as follows:
  - *Teacher Conferences* (we will fund up to 2 teachers for conferences that cost between \$400-\$700 each) total estimated amount: \$1400
  - *Teacher Wish Lists* – there are 16 teachers who we will receive wish lists from (6 elementary teachers, 4 specials, 6 preschool teachers). We have a

- suggested cap amount of \$150 per teacher however will entertain exceptions on a case by case basis. Total estimated amount: \$2,400
- *Valentine's Dance* (the date will be Thursday Feb 6 – no school that Friday) the only cost paid out by the PA in the past has been the DJ at about \$300 however after losing the family who donated all the balloons and photobooth in the past we might incur additional decoration costs this year so we are estimating total amount to be: \$500.
  - *NUTS* (the date will be Friday March 13<sup>th</sup>) we are estimating the cost to be around \$7500 however this is a revenue generating event so the return on this event will surpass the cost.
  - *Boosterthon* (the date will be Field Day again this school year – May 20) we pay Boosterthon an upfront fee of \$2000 for them to run the show, again this is a revenue generating event so the return on this event will surpass the cost.
  - *Field Day* (May 20) this event costs the PA about \$2500, for the t-shirts, lunch, snacks, waters and snocones. (The school pays for the bounce houses).
  - *Book Fair* a small amount of money goes into the two annual bookfairs total estimated cost: \$300
  - *5<sup>th</sup> Grade Mission Trip* in the past the PA purchases the air mattresses for this trip. Total estimated cost: \$1000
- c. We learned about and discussed a new cost associated with the snacks provided to the preschool students. The preschool can no longer provide those snacks by purchasing themselves (due to new DCF regulations). There is a request for the PA to pay for this, total estimated cost is \$2000 for the rest of the year. The PA agreed to pay for one month while we discuss and figure out a way for the PA to pay for the snacks but the school to foot the bill for \$2000 of other PA expenses. What is on the table now is that the cost of Field Day is a near match so we want to see if the school will purchase the shirts and the food for Field Day then we will pay for the preschool snacks. This item is in discussions currently.

#### **IV. Room Parents**

- a. All room parent positions are now filled! Juan del Hierro is the Room Parent Coordinator.
- b. The list of Room Parents is as follows:
  - Infant/1yr/18mo: Dilcia Haddad and Michelle Wigley
  - PK2: Shay Perez
  - PK3: Julie Troncoso
  - PK4: Charlie Lugo and Kim Blanco
  - Kindergarten: Paola Visbal
  - 1<sup>st</sup> Grade: Juan del Hierro
  - 2<sup>nd</sup> Grade: Amber Natale
  - 3<sup>rd</sup> Grade: Nadia Palladai
  - 4<sup>th</sup> Grade: Paola Saralegui and Irene Fajardo
  - 5<sup>th</sup> Grade: Liangy Calli

**V. Committees (in order to sign up for any of the below committees please email Shay at [shayadrienne76@gmail.com](mailto:shayadrienne76@gmail.com) or text or call at 305.331.7996**

a. *Fundraising* This committee is tasked with all fundraising events for the school EXCEPT Night Under the Stars. Things like the Parent Socials at the country club, Boosterthon and any other new and exciting idea that the committee comes up with. To join this committee does NOT mean you have to be active in every event that is planned, you can help with one event or come up with ideas or implementation or be active in all events, it's up to you.

b. *Events* This committee is tasked with all non-fundraising events for the school which include at this time, Field Day, the Valentine's Dance, Gallery Night, Teacher Appreciation Week. To join this committee does NOT mean you have to be active for each event that is planned, you can help with one event or all of them you can make phone calls to check pricing, come up with ideas, etc.

c. *NUTS* This committee is tasked with putting on the big school fundraiser and auction. The committee plans everything from the theme, venue, decorations, invitations as well as procuring sponsors and gather the class baskets and so forth for the silent auction. Again, to join this committee doesn't mean you have to do everything that is listed you can help get sponsors or auction items or help plan the decorations. This committee would benefit the most from a lot of help!